

SCHOOL ADVISORY COUNCIL BY LAWS

ARTICLE 1 - MEMBERS

- Section 1 The Advisory Council will consists of the following members:
- At least one (1) member from Saint Mary's Parish with no children in the school who is appointed by the Pastor.
- At least two (2) persons from Saint Mary Parish with children in the school who are elected.
- At least one (1) person from outside Saint Mary Parish with children in the school.
- At least two (2) persons who serve as at-large members, appointed by the Pastor of Saint Mary Parish.
- At least one (1) person who is an officer in the PTO and who will represent the PTO.
- Section 2 Members should have a strong and positive commitment to Catholic school education.
- Section 3 Members are required to participate in all scheduled meetings.
- Section 4 All Council members shall serve a minimum of one two year term.
- Section 5 Any vacancy during a term may be filled by the Pastor.

ARTICLE II – ELECTION OF MEMBERS

- Section 1 A nomination committee is established at the beginning of the New Year to seek future possible board members.
- Section 2 Voting Ballots for future Advisory Council members will be sent home and asked to be returned within two weeks.
- Section 4 New members are to be selected prior the last quarterly meeting and take office on July 1.
- Section 5 Only one member of a family is eligible for Advisory Council membership at any one time.

Section 6 Employees of the school or their immediate family members are not eligible to be voting members of the Advisory Council.

ARTICLE III -REMOVAL OF MEMBERS

Section 1 The Advisory Council, with the approval of the pastor, may declare vacant the office of an Advisory Council member on the occurrence of any of the following events:

- a) The absence from three (3) Council meetings in any school year without adequate explanation;
- b) Any act or course of conduct that is inconsistent with the mission of the school and/or diocese.
- c) The refusal or inability of a member to perform his/her duties in a conscientious or responsible manner.

ARTICLE IV - OFFICERS

Section 1 The President of the school Advisory Council will be appointed by the pastor for the coming year at the last quarterly meeting.

Section 2 Members are limited to holding the same office for not more than two consecutive terms.

ARTICLE V- COMMITTEES

Section 1 Each member of the Advisory Council should sit on at least one standing committee.

Section 2 The Pastor, Principal and President will be an ex-officio member of all committees.

Section 3 Individuals who are not Council members may serve as members of any committee.

Section 4 Standing Committees include:
a) Financial
b) Facility
c) Nominating

ARTICLE VI - AMENDMENTS

Section 1 These By-laws may be amended by a vote of two-thirds of the Advisory Council voting at a regular meeting. Advisory Council members must receive written notice about By-law amendments prior to the vote to amend.