



SMCS PTO Meeting Minutes

October 4, 2024

The HUB

1. Call to Order - President started the meeting at 8:07am
 - a. Welcomed 13 members in attendance
 - b. Open with prayer
 - c. School Mission Statement
 - d. Meeting Protocol
2. Minutes
 - a. Review/Approve meeting minutes from 09/06/2024 - Motioned: Dawn Seconded: Kathryn
Amended 0 Pass 10 Fail 0 Abstain 0
3. Principal's Report
 - a. Said a quick hello before heading out to the Pep Rally and Field trip and thanked everyone for the wonderful Spaghetti dinner and Open House
4. Officers' Reports
 - a. President's Report
 - i. Parent Survey Results - 30 responses - top ideas/favorites were playground updates and outdoor classroom area
 - ii. School Merch Website sale - opened 3 Oct and will run until 14 Oct - there are 2 websites so get your orders in and show your SMCS pride!
 - iii. 2024-2025 PTO Projects - Voting in November - in Nov's meeting we will decide what goal we want to pursue for this year and how to best utilize our money!
 - b. Vice President's Report
 - i. Diocese Volunteer Policy - if you have any questions please contact Miranda or Cat O'Bannon. The goal is to be 100% compliant!
 - c. Treasurer's Report - no report
 - d. Secretary's Report
 - i. Sock Religious Fundraiser - a vote was done to do this fundraiser – Motioned Kathryn Seconded: Brandee Pass 9 No 0 Abstain 0 - more details to come in the November meeting
 - e. Past President's Report
 - i. October Family Spirit Night - Rick's Crab Trap from 3-10pm on Eglin Pkwy next to Stitch Fx, we will receive 10% of the sales, they will also be offering a 2 for 1 dinner!
 1. Fort Sk8 still scheduled for Nov 7th
 - a. SMCS will be taking part in the Fort Sk8 bookmark reading program during the school year, students will be able to receive free passes the more books they read!
5. Committee Reports
 - a. SAC Security Subcommittee – Katie Ryan
 - i. 3rd party risk assessment will be completed in November and should have the report by the end of November

1. The school is possibly looking to upgrade classroom doors handles and locks. The SAC security subcommittee requested \$4,500 for this project. PTO declined to vote in favor of waiting for the results of the risk assessment in November.
 - ii. Progressing more with Security Officer program to help monitor the campus during school hours, NOT to be confused with the SRO program - the school is in contact with Trinity Catholic School who utilizes this program within our Diocese
 - iii. During the meeting it was reported that the window grant is still pending, but later that day we found out that we were awarded the \$150K grant!!
 - iv. If you'd like to make a monetary contribution to the school's security efforts, please make sure your donation states for SMCS Security Objectives and 100% will go directly into those funds
 - v. If you have any focus areas/security priorities or ideas you'd like to highlight, please contact Mrs. Katie Ryan
 - b. Art to Remember - Art was shipped to the company and we are on track to receive all the extra bonus percentages! A huge thank you to April and Cristina!
 - c. Teacher workday Oct 14th - Cindy. PTO will be stocking the lounge as a small token of appreciation for our teachers!
 - d. Track or Treat with a Twist - Brandee - this year's event will be Track or Treat with a twist! Looking to tie in all 3 holidays - All Hallow's Eve, All Saints' Day and All Souls' Day with some Saint centric/Catholic theme tables and activities, the event will take place in the gym on October 31st - be on the lookout for the volunteer sign up list!
 - i. The grade voted the best table/booth by the school faculty wins a pizza party!
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6. Unfinished (old) Business
 - a. Spaghetti Dinner - Cristina also thanked everyone for their support for Spaghetti dinner, 266 tickets were sold, the leftover plates were donated to the Saint Mary Church and the school cafeteria. The PTO bake sale raised \$353 - thank you to everyone who contributed!
 - b. Volunteers needed
 - i. Class reps - if you'd like to volunteer please let your teacher know or contact the PTO President!
 - ii. Breakfast with Saint Nick - we are looking for a lead to run this event, need a volunteer by Oct 14th. If interested, please contact a PTO board member ASAP! Thank you!
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7. New Business
 - a. Action items for vote
 - i. Bylaws - Yes 6 Abstain 3 No 0
 - ii. Enrichment Program - The Nutcracker Performance \$1 per kid, \$300 Security (4 Officers) Total - \$700 - Yes 9 Abstain 0 No 0
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8. Announcements
 - a. Cafeteria Volunteers are still needed
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9. Last call/re-attacks
 - a. None
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10. Adjournment - meeting ended at 9:25am

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